

Purpose:

Assessment:

Employment goal identified:

Current knowledge, skills, abilities, interest, related experience:

Current situation (family support, access to transportation, education background, religious factors, health concerns:

Motivation towards this goal:

Wage and hours expectations:

Labor Market Information (LMI)

Skills/abilities/education required:

Essential functions of the job:

Wage and hours for the area:

Career pathway (growth in career field):

Other career choices explored:

If necessary, is individual willing to move for more opportunities?

Training needed to achieve goal (travel skills, accessing public transportation, computer skills):

Supports that may be required to be successful (transportation, job coach, etc):

Intervention: (Description of services provided by the counselor:

assessments/research, informed choice, required services, criteria for review, rights/responsibilities, CAP, ROIs signed, plan for getting client response, etc)

Plan:

Counselor next steps:

Client next steps:

Date of next meeting:

